

Staff Stuff

Thanksgiving Edition

A Monthly Publication for the Shelton State Community College Support Staff

Vol. 2 Number 11 - November 1992

Page 1

FIRE COLLEGE ENJOYS SUCCESSFUL YEAR

Recently, the Alabama Fire College issued its Annual Training Report for 1991-1992. According to that report, during 1991-1992, the Alabama Fire College held 505 classes in which a total of 12,006 students were enrolled.

About eighty percent (80%) of the Fire College Classes were conducted at locations other than Tuscaloosa. The fire college divides the state into four regions and holds classes in each of those regions.

During the 1991-1992, 42 resident courses enrolling 1,298 students were held in Tuscaloosa. This is an increase over the 36 resident courses enrolling 1,106 students held in Tuscaloosa during 1990-1991.

The classes above were for public sector employees. The Fire College also offers industrial training, making program available to the private sector. During 1991-1992, the Fire College offered 57 industrial training classes enrolling 1,226 students. This is a significant increase over the Fire College industrial training effort of 1990-1991 when the Fire College held only 14 classes enrolling 337 students.

A special congratulations to the Fire College Administration and Staff on their very successful year.

WELCOME NEW EMPLOYEES

Although they are not strangers to Shelton State employees, Susan Pumphrey and Lon Alexander are the newest additions to the college support staff team. Susan has joined the college as Admissions Clerk after serving as Secretary for the Shelton State Foundation for the past two years. Lon Alexander joins the Library Staff as AV specialist after a stint as an institutional workstudy student in Dean Howington's office.

In addition to Susan and Lon, Frances Mauldin has joined the college administration as Grant Writer and Assistant Dean of External Affairs. Her responsibilities will be primarily in the area of development, writing grant proposals to federal, state and private sources.

Welcome Susan, Lon, and Frances.

SEMESTER CELEBRATION

Approximately two hundred employees and their spouses/friends enjoyed a great time at Dr. and Mrs. Umphrey's "Semester Celebration." The event was held at the Umphrey's home on the 15th Street Campus, and employees enjoyed fried fish, grilled chicken, hush puppies and an array of desserts.

The highlight of the day was watching the Alabama vs. Tennessee game on a large screen TV, followed by special entertainment on a Laser Karaoke machine. Special

awards were given to employees in the following categories:

"Best Donnie Osmond Impression"	Bruce Bizzoco
"Best Elvis Impersonation (Alive):"	Britt Turner
"Best Elvis Impersonation (Dead):"	Tom Umphrey
"Best Doo-Opp Girls":	Kim Harbin, Rhonda Shirley, Lori Cannon and Carolyn Beckman
"Bravest Singer" (Tie):	Joan Kempster and Jack Kubiszyn
"Best Rap Singer":	Mark Cornelius

Video tapes of the event are available to anyone brave enough to want one.

HOLIDAYS



The college will be closed on Wednesday, November 11th in observance of Veterans Day, and Thursday and Friday, November 26th and 27th for Thanksgiving. Best wishes for a wonderful Thanksgiving holiday.



ACA CONFERENCE

The Alabama College Association annual conference will be held in Birmingham this year on Sunday, November 22nd to Tuesday, November 24th at the Wynfrey Hotel. Employees interested in attending this year's conference should contact their division dean.

EMPLOYEES OF THE YEAR

A special congratulations to our employees of the year. These individuals will represent the college in a state-wide competition at the Alabama College Association meeting in Birmingham later this month. There are few honors more rewarding than to be recognized by your colleagues.

This year's representatives are:

Support Staff Person of the Year:

Liz Smelley

Administrator of the Year:

Joyce Jolly

Tech Faculty Person of the Year:

Lyda Black

Academic Faculty Person of the Year:

Milady Murphy



SHELTON STATE COMMUNITY COLLEGE
Record Series: News Letter
File: EG-1-12-5
Date: 3-28-97

MERGER PLANS ANNOUNCED

In a joint announcement Dr. Tom Umphrey and Mr. Victor Poole revealed plans for the pending merger between Fredd State Technical College and Shelton State. The merger is expected to be presented before the Alabama State Board of Education in January, 1993. Dr. Umphrey and Mr. Poole emphasized to college employees that this is a very positive move for everyone involved in the educational community of West Alabama.

HOGUE, CITIZEN OF THE YEAR

June Hogue, the college's Director of Continuing Education, was recently named the "Northport Citizen of the Year." Ms. Hogue was recognized for her many contributions to the citizens of Northport and her years of service. Ms. Hogue was presented a plaque by Lyda Black, last year's recipient of the award.

Congratulations to June!

"CLEAN UP THE COLLEGE DAY"



The college SGA has designated Friday, November 6th as "Clean Up the College Day." Students, faculty and staff will join together to help clean up the college facilities and grounds in an effort to increase awareness of the college's cleanliness emphasis.

Thanks for your participation!

SELF STUDY COMMITTEE

During a SACS reaffirmation self-study, it is customary to circulate a newsletter among the faculty and staff keeping everyone up-to-date on the activities of the various self-study committees.

At its first meeting, the Shelton State Self-Study Steering Committee decided not to publish a separate newsletter. The Steering Committee chose instead to designate the Faculty Newsletter and Staff Stuff as the official vehicles for disseminating self-study news to the faculty and staff.

THANKSGIVING LUNCHEON

The annual Thanksgiving Luncheon is scheduled for Wednesday, November 25, at 12:30, at the 15th Street cafeteria. The cost of the meal is \$6.00 and will be prepared by Elizabeth Bailey. Tickets can be purchased from Bonnie Sabbagh on the Skyland Campus and Kim Harbin on the 15th Street Campus. The deadline for purchasing tickets is Monday, November 16.



Because of limited space, this luncheon is for employees only.

"DID YOU HEAR..."

The Rumor control Committee is now in place to address wayward stories of our hallways. If you hear a rumor, you may contact Jeanetta Hargrow, Randy Jarrell, or Lyda

Black. Your requests may be confidential, but should relate to college issues.

Bulletin boards have been placed in Lori Cannon's office on the Skyland Campus and outside Betty Jennings office on 15th Street to post rumors and responses.

The rumor that this committee had been disbanded is false.

EMPLOYEE PROFILE:

THE SHELTON STATE FAMILY

One of the college's most popular and versatile employees is Shirley Burroughs, Secretary to the Business Manager. Shirley has had a variety of responsibilities with the college since she began work in 1988.

Initially Shirley worked in the Business Office during the day and taught in the Cosmetology Program during the night. The last four years she has put her energies into her position at the Business Office. Her duties include processing requisitions for the Fire College and processing the Fire College payroll. In addition she also prepares all of the general correspondence for the Business Manager.

Her hobbies include golf, swimming and attending football games. Shirley has two daughters, Christi (22) and Tina (19). Tina is a student at The University of Alabama and Christi is expecting her first baby in June.

COMPUTER SURVEY

A few months ago a survey was distributed to the faculty and staff. From the information returned, the following was determined:

- ☞ 42% of the respondents had Word Perfect installed on their computer.
- ☞ 42% of the respondents had DBASE installed on their computer.
- ☞ 89% of the respondents had Professional Write installed on their computer.
- ☞ 52% of the respondents had Lotus 1-2-3 installed on their computer.
- ☞ 47% of the respondents had Q&A installed on their computer.
- ☞ A total of 21% backed up their computers on a regular basis

One thing that can not be over emphasized is that everyone needs to backup the information on their computers. The disk drive in the computers is not very reliable and at some point they will all go bad and information will be lost, usually when it is needed most.

Always keep a printed copy of any reports. A reprinted letter or document is not considered legal.

If you swap information with other people you need use some type of Virus Protection software.